

Mount Tolmie Community Association (MTCA)

Board of Directors position description

Purpose: The purpose of the MTCA is to enhance the quality of life for those living and working in the Mount Tolmie community and foster community engagement.

Authority: The Board of Directors is the legal authority for the Mount Tolmie Community Association. As a member of the Board, a Director acts in a position of trust for the community and is responsible for effective governance of the organization.

Responsibility:

- Attend board meetings, community meetings, and the AGM.
- Volunteer, when needed, for special projects or events.
- Represent the MTCA at community or municipal meetings.
- Promote communication and membership.
- Participate in other duties as required.

Time commitment:

- The time required is variable depending on his/her role, but averages 3-4 hours per month including attending meetings, review of minutes and emails.

Term:

- Directors are elected by the membership at the Annual General Meeting and serve for a minimum of a two-year term and a maximum of four years.
- At which time, may take on another position or role which would then be for a further two-years.